

# **Oakes Housing Guide 2011-2012**

## **Next Year**

**We have more room than ever for continuing students -  
guaranteed or not!**

**Biko Science Community!**

**\*6 singles available!**

**Mixed college apartments!**

**\*Not available for Pre-Selection**

**Lili'uo Friendship Group Area!**

**Milk 21 and over Quiet Lifestyle Apartments!**

**3rd, 4th and 5th year students have a better chance than ever to grab the  
space they want in Apartments or Res Halls! Priority in room selection  
goes to upper division students!**

# Housing-Speak

## **APPLICATION:**

**This is the online form that you need to complete during the Priority Housing Application Period (April 11th - 18th) to indicate an interest in living in University sponsored housing for the 2011-2012 academic year. You can only apply at one unit (College, UTC, Village).**

## **CLASS LEVEL:**

**When applying for housing, there is a class level that is based on when you entered UCSC. Students were accepted as frosh, sophomore, transfer, or junior transfer standings. Academic credit does not affect the housing class level so students are not penalized for having too many units or too few.**

## **CONTRACT:**

**Once you have selected and/or accepted a space, your application becomes a contract and all UCSC Terms & Conditions apply. Once you have moved in, your contract is valid for one academic year.**

## **CONTINUING STUDENT:**

**A continuing student is someone who is currently registered in classes at UCSC and will be enrolled in Fall 2011.**

## **DECLARATION FORM:**

**A form where you submit the names of all group members and your groups desired housing options.**

## **PRIORITY HOUSING APPLICATION PERIOD:**

**This is a one week period (April 11th - 18th) that is open for continuing students to apply for housing in order to participate in Room Selection.**

## **PROXY:**

**If you cannot be online during your Room Selection time, you will need someone to act on your behalf and give your access code to. If selection as a group, the designated proxy can collect all group members access codes in order to select for the entire party.**

## **ROOM SELECTION:**

**This is an online process to allow continuing students to have an opportunity to secure housing for the next academic year. There are several parts to the process, so it's important to read all the information.**

## **ROOM SELECTION ACCESS CODE:**

**After applying for housing, a confirmation email will be sent to your UCSC email address. In this letter will be an Access Code. Do not lose this number as this is how you will access the online room selection process.**

## **UNIVERSITY SPONSORED HOUSING:**

**Any housing affiliated with the university such as the colleges (both Res Halls and Apartments), University Town Center, Village, Camper Park, Family Student Housing, and Graduate Housing.**

# Priority

Every person who applies for housing will automatically have a priority level assigned to them based on affiliation status and the year you entered the University. The higher the individual's or group's point total the higher priority they have.

## **Status:**

**Affiliate -- 9 points**

**Non-Affiliate -- 6 points**

## **Year Entered the University:**

**2007/2008 -- 9**

**2009 -- 6**

**2010 -- 3**

## **FOR EXAMPLE:**

**Student A is an Oakes affiliated student who entered the University in**

**2009:  $9 + 6 = 15$**

**Student B is an Oakes affiliated student who entered the University in**

**2010:  $9 + 3 = 12$**

**Student C is an non-Oakes affiliated student who entered the University in**

**2010:**

**$6 + 3 = 9$**

**Student D is an Oakes affiliated student who entered the University in**

**2010:  $9 + 3 = 12$**

**Student C is an Oakes non-affiliated student who entered the University in**

**2010:**

**$6 + 3 = 9$**

**So within the group Student A has the highest priority. But the group as a whole has a total of 36 ( $9+9+12+12+15$ ), so they would have priority over any groups with a lower point total**

# **Pre-Selection**

**May 16<sup>th</sup>**

**\* May 2nd: Deadline to Declare Intent to Pre-Select**

**Complete Groups:**

**Complete Groups are complete households (5 or 6 people) for apartments. In order to participate in Pre-Selection, groups must fill out a Declaration form (found at the Oakes Student Life Office or at [oakes.ucsc.edu](http://oakes.ucsc.edu)). They must then bring completed forms to the Oakes Student Life Office by the May 2nd deadline. Those groups eligible to participate will be notified via email.**

**On May 16th, Pre-Selection will be held in the Conference Room 203. Groups will have been sent an assigned time to arrive based on their level of priority. Oakes affiliates and upper division students receive the greatest number of points.**

**During this time, groups will be able to choose from a select number of res hall singles and apartment spaces, based on the total number of people in their party. Once the group has reached a consensus, the Housing Coordinator will make note and assign them to the space.**

**Those groups that do not select a space during Pre-Selection will be able to participate in Online Room Selection (May 18-19th) and choose a space then.**

# **Online Room Selection**

**May 18<sup>th</sup> – 19<sup>th</sup>**

**What you need to know about online room selection!**

**If you do not participate in Pre-Selection, you will be able to select a space during the online process.**

## **Room Selection Invitation Email**

**Check your UCSC email address! By May 13th, students who are eligible to participate in online room selection will receive an email containing an access code and appointment time to log in.**

## **Logging In**

**If you have been assigned an appointment for the online room selection process, we recommend logging in at your scheduled time. You may log in anytime after your appointment, but other students at your community will also be logging into the system during the room selection period to select their housing space, limiting the available options.**

**If you need help, come to the Student Life Office during regular business hours.**

## **Group Selection for Apartments**

- **You can form a group with students who are eligible to participate in room selection at your community. If you are selecting as a group, you should determine who has the earliest appointment time and allow that person to select for the group.**
- **Partial groups are allowed. You can select an apartment/room even if your group won't completely fill the space. Any remaining spaces can be filled by other students during room selection or by housing staff.**
- **Once you confirm your selection, you cannot go back and make changes, so plan ahead! Talk to your group about what type of room each person is willing to accept and who is going to be in the same room with whom, especially if there**

**are members of your group who will not be present at the time of selection. There will be a Housing Group Worksheet available in the Student Life Office & at [oakes.ucsc.edu](http://oakes.ucsc.edu).**

- **In order for another member of your group to select a space for you, you will need to share your access code with her/him. Please use caution when sharing your access code. By doing so, you are authorizing another person to select your housing and agreeing to accept that person's decision as final.**

## **Individual Selection**

**If you prefer, you can select a space as an individual. Just remember, if there are unassigned spaces in your apartment/room, they may be filled by students during room selection or by housing staff.**

## **Complete Your Selection**

**Once you choose an apartment/room, you will assign yourself (and any group members) to the available spaces. In addition to your room assignment(s), you (and each group member) will be assigned the meal plan preference specified in your housing application(s).**

## **Online Room Selection ends at 11:59 PM on May 19, 2011 (Pacific Time).**

**If you have not completed your selection by 11:59 PM on May 19th, you are strongly urged to attend the Housing Fair. Representatives from all over campus will be available to help you find a space!**

# Room Selection: Step By Step

## **STEP ONE:**

**Apply!**

**Priority Housing Application Period is April 11th-18th. Log onto [studenthousing.ucsc.edu](http://studenthousing.ucsc.edu) and fill out a 2011-2012 application.**

## **STEP TWO:**

**Fill out a Declaration Form if you (and your group of 5 or 6) wish to participate in Pre-Selection.**

**Deadline is May 2nd!**

**Find the forms at the Student Life Office or at [oakes.ucsc.edu](http://oakes.ucsc.edu). Those selected to participate in Pre-Selection will be notified by email.**

## **STEP THREE:**

**Pre-Selection! On May 16th, complete groups will be invited to select their space in either apartments. Each group will be designated an arrival time based on their level of priority. The Housing Coordinator will be able to assign groups to the space of their choosing, given availability of that space.**

**Groups that are not able to select a space during Pre-Selection will be able to participate in Online Room Selection.**

## **STEP FOUR:**

**Online Room Selection! For students who did not participate in Pre-Selection.**

### **A. Log in**

**Make sure you have the following information before logging in:**

**Your room selection access code (sent to you in an email)**

**The Housing Group Worksheet, if you would like to select as a group**

**If you received an email but have forgotten your access code or appointment time, you may click on the link on the log in box that says “Forgotten your access code?” to have your log in information resent to your UCSC email address.**



## **B. Select Group Members**

**You will have the option of selecting a space as an individual or as part of a group. If you wish to select a residence with other students, you must enter their access codes and click on the “Add to Group” button. Each group member’s name will appear in the box as you add them.**

**To remove someone from your group, click the “Remove from Group” button next to their name.**

## **C. Group/Individual Confirmation**

**To indicate that you would like to select as an individual, check the box at the bottom of the page stating “I plan to select a residence as an individual” and click “Continue” to go to building selection. To go back and select group members, click “Modify Group.”**

**If you are proceeding as a group, clicking “Continue” affirms that each group member has authorized you to select housing on their behalf. Adding someone without their permission will result in disciplinary action, including the cancellation of your university housing space and the loss of your housing eligibility.**

## **D. Building Selection**

**Only buildings with spaces that will accommodate your group size, gender(s), and eligibility level(s) will be shown.**

**Please keep in mind that if any group member has restricted room selection eligibility (e.g. eligible for residence hall selection only) your group options will be limited as a result.**

**You can click on a building name to see all floors available in that building.**

## **E. Floor Selection**

**Click on a Floor to see the available spaces. Any themes or housing options associated with one or more rooms on the floor will be indicated.**

## **F Apartment/Room Selection**

**You will be allowed to select an available space listed on the page. The selected space**

**will be held for 45 minutes. During this time, you must assign yourself and any group members and confirm your selection. If your time expires, this space will become available for others to select.**

**You will be able to see what rooms/apartments are either empty, partially filled or held by others**

### **G. Room Assignment**

**At this point, you must assign yourself (and any group members) to a space and confirm your selection before your time has expired, or this space will become available for others to select. If other students have been assigned to the apartment or room you are looking at, their names will also be displayed, along with their answers to the questions from the Housing Application.**

### **H. Assignment Confirmation**

**You will be able to review your room assignment(s). To complete your assignment(s), click the “Confirm Selection” button. If you wish to make changes to your selection, click the “Previous Step” button.**

**YOU CANNOT MAKE ANY CHANGES ONCE YOU CONFIRM YOUR SELECTION.**

## **CONGRATULATIONS!**

**You have completed the room selection process. Your housing contract is confirmed and your space in university housing is reserved for the entire 2011-2012 academic year.**

**You and any group members will be sent a confirmation email at your UCSC email address confirming your assignment(s).**

### **For those who are without a space after Online Room Selection:**

**Attend the Housing Fair on May 20th (time & location TBD)! Representatives from the different college and housing facilities across campus will be available to answer questions and help you find a space!**

# Res Hall Options

## **Biko Science Community**

**The Oakes Science Community is made up of science students at Oakes College.**

**Located in Bantu Stephen Biko House (residence hall), the community provides students who are interested in science majors and careers an opportunity to live and learn together in a dynamic, intentional learning environment. Through a range of special programs, information, mentoring, collaborative study tables and an on-site graduate student “scientist in residence”, we hope to foster excellence in these demanding fields of study.**

**Six single room will be available for continuing students. Indicate your interest on the Lifestyle Questionnaire and submit a Declaration form by May 2nd.**

# Apartment Options

## **Lili’uo Friendship Group Area:**

**12 apartments solely dedicated to Friendship Groups**

**- Friendship Groups: a group of 5 students who are committed to living together and have submitted a Declaration Form by May 2nd deadline.**

**\* Friendship groups have the option to live in any of the apartment buildings**

## **Milk 21 & over Quiet Living Style Apartments:**

**15 spots reserved for students who will be 21 by Fall 2011, are committed to maintaining a quiet lifestyle and are academically focused.**

**3rd, 4th and 5th year students have a greater chance than ever to get an apartment space! Fill out a Declaration form with your friends (you must have a complete household) and turn it in to take part in Pre-Selection or participate in Online Room Selection. Upper class students have priority in both!**